

**TOWNSHIP OF MAHWAH
COMBINED WORK SESSION AND PUBLIC MEETING AGENDA
MONDAY, DECEMBER 4, 2023**

Honorable Anthony J. Gianni Jr. Chambers
Richard J. Martel Municipal Center
475 Corporate Drive, Mahwah, New Jersey

6:00 PM

COUNCIL PRESIDENT'S STATEMENT

SALUTE TO THE FLAG

MOMENT OF SILENCE

- **Veterans and Those Serving in the Military**

ROLL CALL: _____ Ariemma; _____ Bolan; _____ Donigian; _____ Ferguson; _____ May;
_____ Paz; _____ Wong

WORK SESSION

SUBMISSION OF BILLS AND CLAIMS

PRESENTATION

Recognition of Fire Department, Office of Emergency Management, Community Emergency Response Team and Mahwah Emergency Medical Services

- * **Mr. Frank Covelli, PIA World Insurance**

RESOLUTIONS

- #416-23 Fire Department Recognition
- #417-23 Office of Emergency Management Recognition
- #418-23 Community Emergency Response Team Recognition
- #419-23 Mahwah Emergency Medical Services Recognition

ENGINEERING

- 1a. Resolution of Approval in Support of Application; Split Rock Road; FY 24-25 Community Development Block Grant Application
- 1b. Written Status Report

ADMINISTRATION

- 2a. Award of Bid; DPW Electrical Services, 2-year Contract; SAL Electric Co., Inc.; MTB #23-19
- 2b. Resolution of Approval in Supporting of Application; FY2024 American Rescue Plan Firefighter Grant Application
- * 2c. **Authorization; Renewal; Township's Partially Self-Funded Health Benefits Program**
- * 2d. **Authorization; Vision Service Plan (VSP); for Township's Vision Plan**

TOWNSHIP COUNCIL AND MUNICIPAL CLERK

3a. Firefighter Application; Fire Company #1; Erik Tarbutton

PUBLIC PORTION

- Prior to speaking, each Speaker shall provide their Name and Address. However, if you are a Township resident who has been verified by the Office of Information Privacy as a covered person under Daniel's Law, do not provide your address.
- Mahwah Residents shall speak first
- In this Public Portion, Speakers may speak about any topic
- Speaker must direct questions or comments to the Council President
- There will be no back and forth dialogue between the Speaker and Representatives on the dais
- When the Speaker is finished with statement or questions, the Council will respond as appropriate
- Each Speaker shall be limited to 3 minutes, when 3 minutes expires, Council will move on to the next Speaker
- This Public Portion shall be a maximum of 30 minutes
- Speakers may only speak once during each Public Portion

PUBLIC MEETING

APPROVAL OF BILLS AND CLAIMS

APPROVAL OF MEETING MINUTES

Combined Work Session Public Meeting Minutes of November 20, 2023

REPORTS OF TOWNSHIP COUNCIL and MUNICIPAL CLERK **TOWNSHIP COUNCIL; COMMENTS, COMMUNICATIONS AND REPORTS OF** **SUBCOMMITTEES**

REPORTS OF MAYOR and BUSINESS ADMINISTRATOR

PUBLIC PORTION

- Prior to speaking, each Speaker shall provide their Name and Address. However, if you are a Township resident who has been verified by the Office of Information Privacy as a covered person under Daniel's Law, do not provide your address.
- Mahwah Residents shall speak first
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- This Public Portion shall be a maximum of 30 minutes
- Speakers may only speak once during each Public Portion

ORDINANCES- INTRODUCTIONS

- * #2019 **An Ordinance Setting Salaries for Sworn Officers of the Police Department for 2024**
- * #2020 **An Ordinance Setting Salaries for Blue Collar Employees**
- * #2021 **An Ordinance Setting Salaries for White Collar Management and Non-Union Employees**

CONSENT AGENDA

There will be no separate discussions of Resolutions below. If discussion is desired by any Councilmember on any Resolution(s), that Resolution(s) will be removed from the Consent Agenda and discussed separately.

- #420-23 Resolution of Approval in Support of Application; Split Rock Road; FY 24-25 Community Development Block Grant Application
- #421-23 Award of Bid; DPW Electrical Services, 2-year Contract; SAL Electric Co., Inc.; MTB #23-19
- #422-23 Resolution of Approval in Support of Application; FY2024 American Rescue Plan Firefighter Grant Application
- #423-23 Firefighter Application; Fire Company #1; Erik Tarbutton
- * #424-23 **Authorization; Renewal; Township's Partially Self-Funded Health Benefits Program**
- * #425-23 **Authorization; Vision Service Plan (VSP); for Township's Vision Plan**

OLD BUSINESS

1. Bergen County Gun Range
2. ~~Wildlife Management Forum~~
3. Repairs to Fire Trucks
4. Garbage Collection – In-House
5. Cell Phone Charging Stations
6. ~~Irrigation Systems~~
7. Electric Charging Stations
8. ~~Flyover; Route 287~~
9. NJ Transit Access Link/Inter-Township Transportation
10. NJ Train Station
11. Campgaw Road and Seminary Drive Intersection
12. ~~Cannabis Referendum~~
13. ~~Firehouse Station Sirens~~

NEW BUSINESS

* **RESOLUTION RESOLUTION**

#426-23 Closed Session

* **CLOSED SESSION**

- C1. Contract Negotiations: License agreement between the Township of Mahwah and DRW NX Infrastructure, LLC, dated September 29, 2022.
- * C2. Litigation: McKay Brothers, LLC v. Township of Mahwah, et al., Docket No.: BER-L-0000629-23

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE.

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION #416-23
DATE: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

WHEREAS, the Township Fire Department is formed 100% of Volunteers; and

WHEREAS, the Township Firefighters spend countless hours away from their families while responding to Emergency Calls for the Township and surrounding Communities; and

WHEREAS, the Fire Department has responded in excess of 700 calls as of November 29, 2023; and

WHEREAS, the Firefighters conduct Training Drills at each Fire Station for “hands on” experience on a regular basis; and

WHEREAS, the Fire Department also participates in Funeral Services, Parades, Mahwah Day and Santa Detail to name a few.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Mahwah and the Residents sincerely thank the entire Fire Department for their service to the Township of Mahwah.

I hereby certify that this resolution consisting of one page, was adopted at a meeting of the Township Council of the Township of Mahwah, on the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION #417-23
Date: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

WHEREAS, the Office of Emergency Management's plans and goals are met through preparedness, response, recovery and mitigation for the Township; and

WHEREAS, the Members of the Office of Emergency Management are dedicated Volunteers and have logged over 1,000 hours in training, assisting Township events and Emergency activation; and

WHEREAS, thus far the Office of Emergency Management, for the year 2023, has received \$94,548.53 in reimbursement from FEMA for previous outstanding projects; and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Mahwah hereby acknowledges and appreciates the dedication and hard work of the Township's Office of Emergency Management.

I hereby certify that this resolution consisting of one page(s), was adopted at a meeting of the Township Council of the Township of Mahwah, on this 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION #418-23
DATED: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

WHEREAS, the Township of Mahwah is made up an active Community Emergency Response Team (CERT) within of the Municipality; and

WHEREAS, the Members of the Township's CERT give a tremendous amount of their time to the Township and are dedicated Volunteers; and

WHEREAS, CERT's major activities throughout this year include:

- Assisting Board of Health, Police Department, Mahwah Schools Foundation and Recreation Department at events such as Rabies Clinics, Miles for Marcus Run, Mahwah Day and Thunderbird Run; and

WHEREAS, the Township's CERT actively acquires training and presentations throughout the year within Mahwah and Bergen County such as Adult Mental Health, New Jersey Search and Rescue, American Red Cross and FEMA Webinars; and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Mahwah hereby acknowledges and appreciates the dedication and hard work of the Township's CERT.

I hereby certify that this resolution consisting of one page(s), was adopted at a meeting of the Township Council of the Township of Mahwah, on this 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

**TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430**

**RESOLUTION #419-23
DATE: DECEMBER 4, 2023**

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

WHEREAS, the Mahwah Emergency Medical Services (MEMS) is formed 100% of Volunteers; and

WHEREAS, the Members of the Mahwah Emergency Medical Services spend countless hours away from their families while responding to Emergency Calls for the Township; and

WHEREAS, the Mahwah Emergency Medical Services has responded to 1,870 Emergency Medical Service Calls from January to November in 2023; and

WHEREAS, the Mahwah Emergency Medical Services is currently on track to be dispatched to approximately 2000 calls for the second year in a row; and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Mahwah and the Residents sincerely thank the entire Mahwah Emergency Medical Services for their service to the Township of Mahwah.

I hereby certify that this resolution consisting of one page, was adopted at a meeting of the Township Council of the Township of Mahwah, on the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

1b.



Township Of Mahwah

DIVISION OF ENGINEERING
475 Corporate Drive
Mahwah, NJ 07430

MICHAEL J. KELLY, P.E.
Township Engineer

Tel 201-529-5757 x 255
Fax 201-512-0537
mkelly@mahwahtwp.org

MEMORANDUM

TO: The Honorable Mayor and Council – Township of Mahwah
FROM: Michael J. Kelly, P.E., Township Engineer
DATE: November 30, 2023
RE: Status Report for Work Session December 4, 2023
Our File No. MA-3010-21

The following is a brief summary of the status of various projects and matters with which our department is involved:

MA-1727 Rehabilitation of Hearthstone/Janice Court Pump Station (Boswell)

- Punch list items being addressed.

MA-1780 Hillside Avenue, King Street and Siding Place Drainage Project (Boswell)

- Currently evaluating various flood control methods.

MA-1798 Well 18A Design Services (Boswell)

- Since the Environmental Protection Agency (EPA) is lowering the acceptable PFAS levels permitted in drinking water, the Township has decided to add PFAS Treatment to this project at this time.
- Boswell to provide detailed project schedule to the Township.

MA-1813 Mahwah Municipal Pool – Pool Filter and Deck Project (Boswell)

- Project closeout being completed.

MA-1927 Mahwah Municipal Pool – Drainage Design (Boswell)

- Bids received on September 27, 2023. Completion date April 15, 2024.
- Project awarded at the October 2, 2023 council meeting.
- Pre-construction meeting held on October 11, 2023.

- Shop drawing review completed on November 6, 2023.
- Drainage structures expected to be delivered on January 3, 2024. Expect contractor to mobilize on/about this date.

MA-1988 Restoration of Watercourse behind Wanamaker Avenue (Boswell)

- Waiting on completed permit applications by Boswell Engineering. These were to be provided to our office by April 4, 2023.
- The Township has met with Property Owners to obtain Property Owner Certifications, still must obtain signatures.

**MA-2095 FY2022 NJDOT Local Aid Application (Boswell)
FY2022-2023 CDBG**

Grantor: FY2022 NJDOT Local Aid
Grant Amount: \$226,000.00
Location: Airmount Road

Grantor: FY2022-2023 CDBG
Grant Amount: \$79,590
Location: Snow Mountain Road

- Project substantially complete. Punchlist items being addressed.

MA-2132 Various Sanitary Sewer Pumping Station Improvements (Boswell)

- Boswell proposal for engineering design services approved at the Council Meeting held on October 7, 2021.
- Received draft set of plans for Improvements to Ridge Gardens Pump Station on January 9, 2023, provided Boswell with our comments on January 10, 2023.
- Received updated plans on November 27, 2023 and provided our comments to Boswell on November 30, 2023. Expect to be out to bid on/about December 20, 2023.

MA-2160 2023 Road, Curb and Sidewalk Improvement Program

- Township was able to pave additional roads due to cost savings. These roads paved on November 1, 2023 and November 2, 2023.

- Remaining work includes upper lot at municipal complex and sealcoating at Norfolk Village. This work is to be completed in the Spring of 2024.

MA-2166 Well 19 PFC Treatment (*Boswell*)

- Township continues to monitor levels in all wells.
- Procurement of the treatment units awarded at the meeting held on August 21, 2023.
- Waiting on NJDEP Land Use Permits. On August 25, 2023 received Application Deficiency Letter from the NJDEP. Boswell resubmitted application on September 21, 2023.
- Once the necessary NJDEP Permits are received the installation of the units will be advertised for bids.

MA-2178 East Ramapo Avenue and Franklin Turnpike – Turn Prohibition

- Met with the County on January 6, 2023 and requested the process for this improvement. The County is looking to replace the signal at Franklin Turnpike and Miller Road. This will require the Township to enter into a Shared Services Agreement with the County. Due to the proximity of these 2 intersections, the County would like them to be evaluate in concert. They are reviewing the procedures for the left turn prohibition with County Council and will report back to us. We have received a draft of the Shared Services Agreement, which I have provided the Township with my comments. We recommend that the Agreement be reviewed by the Township and comments be provided to the County.

MA-2181 Bergen County Open Space Grant Application – 2022 (*Boswell*)

Grantor: 2022 Bergen County Open Space Trust Fund
Grant Amount: \$47,000.00

- Township received a grant for funding of Reconstruction and Replacement of Bocce Courts at Continental Soldiers Park.
- Design proposal from Boswell awarded at the March 20, 2023 Council Meeting. Design being completed. Expect to be out to bid by December 27, 2023.

MA-3001 Campgaw Road and Seminary Drive Intersection

- All striping completed on November 8, 2023. DPW to install advance warning signs.

MA-3002 Improvements to Riverview Terrace

Grantor: Bergen County Community Development Block Grant FY 23/24
Grant Amount: \$100,834.00
Location: Riverview Terrace

- Expect project to be bid Q1 of 2024.

MA-3008 Continental Soldiers Park – LED Lighting Improvements

- Work completed. Musco to perform light study to confirm light levels. We expect this work to be completed by December 31, 2023.

MA-59 Route 287 and Route 17 - General

- We are waiting on NJDOT to respond to our other concerns.

MA-3019 Ridge Road – Street Lighting

- The Township had asked Rockland Electric for an estimate to have street lighting installed along Ridge Road from Lydia Lane to Macarthur Boulevard. Proposal approved at the Council Meeting held on September 7, 2023. We have requested a project update from Rockland Electric.

MA-3021 Mahwah River Shoal Removal Project

- NJDEP Permit received on November 20, 2023. Project Plans and Specifications being compiled at this time. Project to be bid shortly.

MA-3022 Silver Creek Dam – Wing Wall Repair

- Engineering Design Services awarded to SESI at the March 20, 2023 Council Meeting. Project Kickoff Meeting held with SESI on April 6, 2023.
- Plan and Specification have been completed. Should be able to obtain bid proposals shortly.

MA-3035 East Ramapo Avenue – Pedestrian Safety Improvements

Grantor: NJDOT (LTPF-FY23)
Grant Amount: \$76,500.00

- Plans and specifications to been completed by Boswell Engineering and approved by NJDOT.
- Expect project to be publicly bid shortly.

MA-3037 Fardale Avenue Culvert Replacement

Grantor: FY2023 Local Aid
Grant Amount: \$158,000.00

Grantor: FY2024 Local Aid
Grant Amount: \$207,710.00

- The Township received notice that a grant in the amount of \$207,710.00 will be received for this project.
- Requesting design proposals for this project.

MJK/cb

cc: Benjamin Kezmarsky, Township Business Administrator
Janet Puzo, Assistant to the Business Administrator
Joanne Becker, Qualified Purchasing Agent
Carolyn George, Municipal Clerk
Leslie Wen, Deputy Clerk
Glenn Dowson, Director, Department of Public Works



2a.

Township Of Mahwah

Municipal Offices: 475 Corporate Drive
P.O. Box 733 • Mahwah, NJ 07430
Tel: 201-529-5757
Fax: 201-529-0061

Office of Administration

www.mahwahtwp.org

DATE: November 29, 2023
TO: Township Council
FROM: Joanne Becker, QPA
RE: MTB #23-19 "Township of Mahwah DPW Electrical Services"

At the request of Administration and the DPW, specifications and solicitation of bids for MTB #23-19 "Township of Mahwah DPW Electrical Services", were processed and advertised, with a return date of November 21, 2023. Seven bids were requested and bids were received from three vendors:

Sal Electric Co., Inc.
83 Fleet Street
Jersey City, NJ 07306

Magic Touch Const. Co.
59 West Front Street
Keyport, NJ 07735

Vanore Electric, Inc.
238 High Street
Hackensack, NJ 07601

A review of the bids by Administration and DPW indicates that SAL Electric Co., Inc. is the apparent lowest responsive/responsible bidder. See the attached bid summary showing the hourly rates for Years 1 and 2, with the approximate number of hours for calculation purposes in determining the lowest bidder.

Electrical service is a Public Works contract and must adhere to N.J.S.A. 34:11-56.25 et seq., and to all requirements of the New Jersey Prevailing Wage Act. SAL Electric Co. Inc. has confirmed that they will meet all requirements of the NJ Prevailing Wage Act.

Therefore, it is the recommendation of Administration and the DPW that a Resolution be considered at the December 4, 2023 Township Council meeting to award MTB#23-19 "Township of Mahwah DPW Electrical Services" to the lowest responsive/responsible bidder Sal Electric Co., Inc., for the hourly rates as bid, plus a 10% mark up from contractor's cost on all materials, for a 2-year contract, for the period December 5, 2023 – December 4, 2025.

Funds for the award of this bid are from accounts 01-201-26-290-203; 01-201-26-310-203; 01-201-26-310-236; 01-201-26-311-203; 01-201-28-375-203; 01-201-25-252-203; 01-201-27-331-203; and 01-201-28-371-203, and the same accounts in years 2024 and 2025 upon budget approval.

/jb
cc: Ben Kezmarsky, Business Administrator

BIDDERS	SAL ELECTRIC		MAGIC TOUCH CONSTRUCTION		VANORE ELECTRIC	
YEAR 1	HOURLY RATE	HOURLY RATE X HOURS	HOURLY RATE	HOURLY RATE X HOURS	HOURLY RATE	HOURLY RATE X HOURS
FOREMAN - HRLY RATE / 50 HRS	\$ 116.77	\$ 5,838.50	\$ 155.00	\$ 7,750.00	\$ 140.12	\$ 7,006.00
JOURNEYMEN - HRLY / 100 HRS	\$ 99.81	\$ 9,981.00	\$ 150.00	\$ 15,000.00	\$ 119.77	\$ 11,977.00
APPRENTICE - HRLY / 25 HRS	\$ 29.95	\$ 748.75	\$ 125.00	\$ 3,125.00	\$ 48.60	\$ 1,215.00
YEAR 1 TOTAL CALCULATIONS		\$ 16,568.25		\$ 25,875.00		\$ 20,198.00
YEAR 2	HOURLY RATE	HOURLY RATE X HOURS	HOURLY RATE	HOURLY RATE X HOURS	HOURLY RATE	HOURLY RATE X HOURS
FOREMAN - HRLY RATE / 50 HRS	\$ 119.58	\$ 5,979.00	\$ 155.00	\$ 7,750.00	\$ 143.50	\$ 7,175.00
JOURNEYMEN - HRLY / 100 HRS	\$ 102.21	\$ 10,221.00	\$ 150.00	\$ 15,000.00	\$ 122.65	\$ 12,265.00
APPRENTICE - HRLY / 25 HRS	\$ 33.00	\$ 825.00	\$ 125.00	\$ 3,125.00	\$ 58.32	\$ 1,458.00
YEAR 2 TOTAL CALCULATIONS		\$ 17,025.00		\$ 25,875.00	\$ 178.09	\$ 20,898.00

3a.

ASSOCIATION #	COMPANY #	LINE #
FOR STATE OFFICE USE ONLY		

New Jersey State
Firemen's Association
Application for Membership

Form 100 - REV 7/21

Date 11/10/23

Relief Association Name Mahwah Fire Company 1 Assoc. Number Municipality Mahwah County Bergen
Fire Company Name Fire Department Name Mahwah Fire Department

Applicant Name Erik T Tarbutton
First Middle Initial Last Suffix
Home Address 39 Brookside Drive Upper Saddle River 07458
Street Municipality Zip Code # of years
Date of Birth Birth Place SS # (REQUIRED)

Applicant Phone Number Applicant Email Address

Have you ever applied to be a member of the NJSFA? ☒ Yes ☐ No If yes, when Unkn where Unknown

If you have a line number with another Relief Association: ☐ Stay with previous Association ☒ Move records to new Association

Signature of Applicant (witnessed by a Notary Public): Erik T Tarbutton

State of New Jersey, County of Bergen

On 16 November 2023 before me, Alpa R Sangol Notary Public in and for said county, personally appeared Erik T Tarbutton (signer) who has satisfactorily identified himself/herself as the signer to the above referenced document.

My Commission Expires: 09-09-2025

Notary Public Signature

ALPA R SANGOL
(Affix Notary Stamp Here)
Notary Public - State of New Jersey
My Commission Expires Sep 25, 2025

Signature of Relief Association Secretary

Signature of Chief of Department

Type of Firefighter the Applicant will be: ☐ Career (full time paid) ☒ Volunteer

Municipal/Fire District Approval: I hereby certify that this applicant was admitted to active membership in the Department and has been approved by the governing body of on the day of , 20 .

Signature of Municipal Clerk/Board of Fire Commissioners:

- A. Application portion should be completed by Applicant - Typed or Printed ONLY
- B. Application must have the Physical Test Record completed by a New Jersey Licensed Physician, Nurse Practitioner or Physician's Assistant
- C. The completed Application and Physical Test Record must be returned to the Local Relief Secretary
- D. The Local Relief Secretary shall review the application for completeness, attain the proper signatures, and forward to the NJSFA State office.

The Applicant is not a member of the NJSFA until the completed **ORIGINAL** application is received **AND** approved at the NJSFA State office.

Physical Test Record (Valid for one (1) year from the Date Examined)

To be filled out by a Physician, Nurse Practitioner or Physician's Assistant that is licensed in the State of New Jersey. Once the Physical has been completed, this form should be returned to the Local Relief Association Secretary at the address listed below. All sections of the Physical must be properly filled out. If improperly filled out or questions are left blank, the Physical will be returned for correction or completion.

Please Print

Name Erik T Tarbutton M
 First Middle Initial Last Sex

I CERTIFY THAT AS A PRACTICING PHYSICIAN, NURSE PRACTITIONER OR PHYSICIAN'S ASSISTANT LICENSED IN THE STATE OF NEW JERSEY, THE APPLICANT IS FREE FROM ANY ACUTE OR CHRONIC DISEASE AND HAS NO PHYSICAL DEFECTS THAT WOULD HINDER HIS/HER ABILITY TO PERFORM THE DUTIES OF A FIREFIGHTER.

Date Examined 06/19/23 Examined at 140 Franklin TPKE Waldwick NJ
 Address of office

2019977603 Nico Perreault [Signature] ☒ Physician
 Examiner's Phone # Print Examiner's Name Signature of Examiner ☐ Nurse Practitioner
☐ Physician's Ass't

* If a Nurse Practitioner or Physician's Assistant, please indicate the name of the collaborating or supervising physician *

NPI Number _____ Print Physician's Name _____

THE NEW JERSEY STATE FIREMEN'S ASSOCIATION RESERVES THE RIGHT TO HAVE THIS APPLICATION REVIEWED BY A MEDICAL DOCTOR OF ITS CHOICE, INCLUDING A NEW PHYSICAL EXAMINATION IF NECESSARY.

This Application/Physical must be returned to the local Relief Association Secretary:

Local Relief Secretary Name _____ Address _____ Zip code _____

From: Eric Larsen elarsen@mahwahpd.org
Subject: Erik Tarbutton
Date: Oct 19, 2023 at 13:20:40
To: MahwahFireChief@gmail.com

Mr. Tarbutton responded today for his fingerprints. Nothing was revealed that would hinder his ability to be a Volunteer Fireman in Mahwah.



Detective Sergeant Eric Larsen #1131
Mahwah Police Department
201-831-2017
elarsen@mahwahpd.org

The information contained in this transmission is privileged and confidential. It is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone and delete the message in its entirety.

**TOWNSHIP OF MAHWAH
ORDINANCE NO. 2019**

AN ORDINANCE SETTING SALARIES FOR SWORN OFFICERS OF THE POLICE DEPARTMENT FOR 2024

WHEREAS, The Township of Mahwah establishes salary ranges for all employee salaries; and

WHEREAS, the Township of Mahwah has approved a collective bargaining agreement for 2024 with the Mahwah Policemen's Benevolent Association Local 143; and

WHEREAS, the Township of Mahwah establishes salary adjustments for nonunion employees in accordance with the related collective bargaining unit adjustments;

NOW, THEREFORE, BE IT RESOLVED, by The Township Council of the Township of Mahwah, that the base salary ranges for the below titles for the year 2024 be as follows:

TITLE	ANNUAL SALARY	
	Minimum	Maximum
DEPARTMENT OF POLICE		
Chief of Police	\$225,170	\$225,170
Captain	\$204,942	\$204,942
Detective Lieutenant	\$181,394	\$181,394
Lieutenant	\$176,361	\$176,361
Detective Sergeant	\$171,324	\$171,324
Sergeant	\$166,292	\$166,292
Detective	\$161,258	\$161,258
Patrol Officer	\$44,875	\$156,220

Ordinance No. 2019

Attest

David May
Council President

Carolyn George
Municipal Clerk

CERTIFICATION

I, Carolyn George, Municipal Clerk of the Township of Mahwah, hereby certify that the within Ordinance was passed and adopted at a meeting of the Township Council held on the day of _____, 2023.

Carolyn George, RMC
Municipal Clerk

**TOWNSHIP OF MAHWAH
ORDINANCE NO. 2020**

AN ORDINANCE SETTING SALARIES FOR BLUE COLLAR EMPLOYEES

WHEREAS, the Township of Mahwah established salary ranges for all employee salaries, and

WHEREAS, the Township of Mahwah has approved a collective bargaining agreement for calendar years 2022 – 2026 with the UPSEU Blue Collar Unit; and

WHEREAS, the Township of Mahwah establishes salary adjustments for nonunion employees in accordance with the related collective bargaining unit adjustments, and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Mahwah that the salary ranges for blue collar employees (and associated management employees) for the year 2024 be as follows:

<u>TITLES</u>	<u>ANNUAL SALARY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
DEPARTMENT OF PUBLIC WORKS		
Director of Public Works	\$100,000	\$157,882
Superintendent of Public Works	\$100,000	\$109,992
Foreman- DPW	\$69,980	\$94,758
Public Works Maintenance Worker	\$42,720	\$75,598
Custodian	\$42,720	\$46,886
Mechanic	\$51,806	\$75,853
Tree Service Maintenance Worker	\$51,806	\$75,668
WATER AND SEWER UTILITY		
Superintendent- Water/Sewer	\$69,980	\$111,179
Licensed Water Utility Operator	\$5,000	\$15,000
Licensed Sewer Utility Operator	\$5,000	\$15,000
Foreman- Water/Sewer	\$69,980	\$97,085
Senior Mechanic	\$69,980	\$91,272
Mechanic	\$51,806	\$75,668
Utility Person	\$42,720	\$87,811
DEPARTMENT OF PUBLIC WORKS & WATER/SEWER UTILITY		
Laborer/Summer/Seasonal	\$8.00/hr.	\$25.00/hr.

Ordinance No. 2020

Attest

David May
Council President

Carolyn George
Municipal Clerk

CERTIFICATION

I, Carolyn George, Municipal Clerk of the Township of Mahwah, hereby certify that the within Ordinance was passed and adopted at a meeting of the Township Council held on the day of _____, 2023.

Carolyn George, RMC
Municipal Clerk

**TOWNSHIP OF MAHWAH
ORDINANCE NO. 2021**

AN ORDINANCE SETTING SALARIES FOR WHITE COLLAR MANAGEMENT AND NON-UNION EMPLOYEES

WHEREAS, the Township of Mahwah established salary ranges for all employee salaries, and

WHEREAS, the Township of Mahwah has approved a collective bargaining agreement for calendar years 2022 – 2026 with the UPSEU White Collar Unit, and

WHEREAS, the Township of Mahwah establishes salary adjustments for nonunion employees in accordance with the related collective bargaining unit adjustments, and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Mahwah that the salary ranges for white collar employees (and associated non-union employees) for the year 2024 be as follows:

<u>TITLES</u>	<u>ANNUAL SALARY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
LEGISLATIVE		
Council President	\$11,000	\$11,000
Council Vice President	\$10,000	\$10,000
Council Person	\$10,000	\$10,000
OFFICE OF TOWNSHIP CLERK		
Township Clerk	\$72,500	\$107,468
Deputy Township Clerk	\$55,000	\$76,763
Senior Clerk	\$42,500	\$43,499
OFFICE OF THE MAYOR		
Mayor	\$20,000	\$20,000
DEPARTMENT OF ADMINISTRATION & FINANCE		
Business Administrator	\$100,000	\$220,053
Administrative Support Specialist	\$47,500	\$58,545
Assistant to the Business Administrator	\$55,000	\$61,774
Executive Secretary to the Mayor	\$62,500	\$87,306
Qualified Purchasing Agent (with Cert)	\$62,500	\$84,532
HR Manager	\$62,500	\$93,607

BUREAU OF TREASURY

FT Chief Financial Officer	\$100,000	\$153,525
Assistant Municipal Treasurer	\$72,500	\$90,000
Assistant to the Chief Financial Officer	\$55,000	\$63,226
Assistant to the Municipal Treasurer	\$55,000	\$77,032

BUREAU OF COLLECTION

Tax & Utility Collector (combined)	\$72,500	\$112,578
Deputy Tax Collector (w/Cert.)	\$55,000	\$61,774
Senior Account Clerk	\$42,500	\$44,521

BUREAU OF ASSESSMENT

Tax Assessor	\$72,500	\$97,568
Principal Assessor Clerk	\$47,500	\$69,087

Access Transportation

Van Driver/Clerk	\$42,500	\$44,521
Senior Van Driver	\$47,500	\$59,921
Van Driver - (Temp) Hourly	\$15.00/hr.	\$19.00/hr.

SENIOR CITIZENS CENTER

Director	\$72,500	\$79,560
Senior Coordinator	\$55,000	\$57,201

DEPARTMENT OF PLANNING & ZONING

Administrative Officer/Zoning Officer	\$80,000	\$100,000
Senior Clerk	\$42,500	\$46,639
Zoning /Property Maintenance Inspector	\$42,500	\$44,521
Zoning/Property Maintenance Inspector - P/T	\$15.00/hr.	\$25.00/hr.

DEPARTMENT OF LAND USE

Township Engineer (Offset with Escrow)	\$130,000	\$183,322
Director of Land Use	\$30,000	\$52,378

DEPARTMENT OF PUBLIC WORKS

Administrative Clerk	\$55,000	\$57,616
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DEPARTMENT OF HEALTH

Health Officer	Contractual	Contractual
Senior Environmental Health Specialist	\$72,500	\$85,301
Environmental Health Specialist	\$62,500	\$90,846
Administrative Secretary/Registrar of Vital Statistics	\$55,000	\$79,041
Health Inspector - P/T Hourly	\$20.00/hr.	\$45.00/hr.
Senior Clerk	\$42,500	\$52,382

DEPARTMENT OF POLICE

Administrative Secretary	\$55,000	\$83,665
Dispatcher	\$42,500	\$78,500
Records Technician	\$47,500	\$59,921
Records Clerk	\$42,500	\$49,759

DEPARTMENT OF INSPECTIONS

Construction Code Official	\$72,500	\$141,328
Building Subcode Official - P/T	\$5,000	\$15,620
Plumbing Subcode Official	\$72,500	\$99,117
FT Electrical Subcode Official	\$72,500	\$100,000
Fire Subcode Official - P/T	\$18,720	\$34,703
Control Person	\$47,500	\$58,545
Controller	\$42,500	\$47,735
Senior Clerk	\$42,500	\$44,521

DEPARTMENT OF EMERGENCY SERVICES

Director Department of Emergency Services	\$5,500	\$5,500
Coordinator Emergency Management Services	\$10,000	\$11,000
Logistics Coordinator	\$7,500	\$8,250
Deputy Coordinators	\$1,745	\$1,800
CERT Coordinator	\$1,200	\$1,500

FIRE DIVISION

Fire Chief	\$8,000	\$12,000
First Assistant Fire Chief	\$5,000	\$10,000
Second Assistant Fire Chief	\$5,000	\$10,000
Secretary - Fire Department - P/T	\$4,000	\$4,000
Training/Records Secretary - Fire Department - P/T	\$2,000	\$4,000
Stipend Secretary	\$2,000	\$2,000
LOSAP Secretary - Fire Depart/Ambulance - P/T	\$1,500	\$2,500

BUREAU OF FIRE PREVENTION

Fire Official	\$72,500	\$79,560
Fire Inspector	\$62,500	\$70,198
Fire Inspector - P/T	\$15.00/hr.	\$30.00/hr.

MUNICIPAL COURT

Municipal Judge	\$30,000	\$54,680
Municipal Judge - Special Sessions	\$400/ses.	\$400/ses.
Municipal Court Administrator	\$72,500	\$96,496
Deputy Court Administrator	\$47,500	\$53,350
Violations Clerk	\$42,500	\$44,521
Senior Clerk	\$42,500	\$50,000

WATER AND SEWER UTILITY

Senior Clerk	\$42,500	\$44,521
Senior Account Clerk	\$42,500	\$43,499

AGENCIES; BOARDS; COMMITTEES

Recording Secretary Planning Board - P/T	\$4,000	\$4,000
Recording Secretary Zoning Board - P/T	\$4,000	\$4,000
Secretary Environmental Commission - P/T	\$4,000	\$4,000
Secretary Historic Preservation Commission - P/T	\$4,000	\$4,000

NORFOLK VILLAGE

Superintendent	\$45,000	\$56,568
Office Manager- P/T	\$25.00/hr	\$32.00/hr

PART TIME AND HOURLY RATE EMPLOYEES**A. ADMINISTRATIVE AND EXECUTIVE**

Secretarial/Clerical/Reception - P/T	\$12.00/hr.	\$20.00/hr.
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C. MUNICIPAL POOL

Municipal Pool Manager	\$25,000	\$37,000
Assistant Managers	\$8,000	\$11,000
Head Swim Team Coach	\$950	\$2,500
Assistant Swim Team Coach	\$800	\$2,000
Head Dive Team Coach	\$800	\$1,500
Gate Attendants /Vendor Operator	\$8.00/hr.	\$12.00/hr.
Gate Attendants/Vendor Operator (Age 18 and Up)	\$11.10/hr.	\$14.00/hr.
Lifeguard	\$8.25/hr.	\$15.00/hr.
Lifeguard (Age 18 and up)	\$11.10/hr.	\$18.00/hr.
Swim Instructors	\$8.50/hr.	\$15.00/hr.
Swim Instructors (Age 18 and up)	\$11.10/hr.	\$18.00/hr.

B. DEPARTMENT OF POLICE

School Crossing Guards	\$14.00/hr.	\$25.00/hr.
Dispatchers - per diem	\$12.00/hr.	\$25.00/hr.

C. RECREATION

Recreation Director - P/T	\$20,000	\$53,000
Mahwah Day Coordinator	\$1,000	\$5,000
Secretary Recreation Commission - P/T Program	\$4,000	\$4,000
Director	\$6,000	\$7,000
Assistant Program Director	\$13.50/hr.	\$20.00/hr.
Professional Staff	\$13.50/hr.	\$20.00/hr.
Counselor	\$8.00/hr.	\$15.50/hr.
Counselor (Age 18 and up)	\$ 11.10/hr.	\$15.50/hr.

D. DEPARTMENT OF INSPECTIONS

Building Inspector (Temp)	\$20.00/hr.	\$60.00/hr.
Electrical Inspector (Temp)	\$20.00/hr.	\$55.00/hr.
Plumbing Inspector (Temp)	\$20.00/hr.	\$35.00/hr.

E. MUNICIPAL COURT

Municipal Court Administrator (Temp)	\$20.00/hr.	\$30.00/hr.
Clerical - P/T Hourly	\$12.00/hr.	\$20.00/hr.

Ordinance No. 2021

Attest

David May
Council President

Carolyn George
Municipal Clerk

CERTIFICATION

I, Carolyn George, Municipal Clerk of the Township of Mahwah, hereby certify that the within Ordinance was passed and adopted at a meeting of the Township Council held on the day of _____, 2023.

Carolyn George, RMC
Municipal Clerk

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION: #420-23
DATE: DECEMBER 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

A RESOLUTION ENDORSING A 2024-2025 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR IMPROVEMENTS TO SPLIT ROCK ROAD

WHEREAS, a Bergen County Community Development grant of \$157,200.000 has been proposed by the Township of Mahwah for "Improvements to Split Rock Road" in the municipality of Mahwah, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of Mahwah Township, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Mahwah hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this Resolution be placed on file and made available in the office of the Township Clerk who shall forward a copy to the Business Administrator; CMFO; Assistant to the Business Administrator, and the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

I hereby certify that this resolution consisting of one page was adopted at a meeting of the Township Council of the Township of Mahwah, the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

**TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430**

**Resolution #421-23
Date: December 4, 2023**

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

WHEREAS, bids were solicited on November 8, 2023 and three bids were received on November 21, 2023 for Bid MTB #23-19 "Township of Mahwah DPW Electrical Services"; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the municipal Budget of the Township of Mahwah; and

WHEREAS, the Mahwah Township Council has determined that the lowest responsive/responsible bidder is SAL Electric Company, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Mahwah, County of Bergen, State of New Jersey, hereby awards Bid MTB #23-19 "Township of Mahwah DPW Electrical Services" to the lowest responsive/responsible bidder, SAL Electric Company, Inc., for a two-year contract, with Year 1 for the period December 5, 2023 through December 4, 2024 at the following hourly rates: Foreman, \$116.77 per hour; Journeyman, \$99.81 per hour; and Apprentice/Helper, \$29.95 per hour; plus a 10% mark up from the bidder's materials cost; and Year 2 for the period December 5, 2024 through December 4, 2025 at the following hourly rates: Foreman, \$119.58 per hour, Journeyman, \$102.21 per hour, and Apprentice/Helper, \$33.00 per hour, plus a 10% markup from the bidder's materials costs; and

BE IT FURTHER RESOLVED, that compensation for said contract shall be claimed, approved and paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to agreement to be entered into between the parties; and

BE IT FURTHER RESOLVED, that the award of MTB #23-19 shall not exceed budget amounts in each designated operating account without further authorization of the Governing Body and the Chief Financial Officer has certified that the funds are available in the following

operating accounts in the 2023 Township of Mahwah Municipal Budget: 01-201-26-290-203; 01-201-26-310-203; 01-201-26-310-236; 01-201-26-311-203; 01-201-28-375-203; 01-201-25-252-203; 01-201-27-331-203; and 01-201-28-371-203; and the same accounts in 2024 and 2025 subject to budget approval; and

BE IT FURTHER RESOLVED that the Township Clerk shall forward a copy of this Resolution to the Business Administrator; QPA; Director of Public Works; Buildings and Grounds Supervisor, Pool Manager; CMFO; Accounts Payable; and SAL Electric Company, Inc., 83 Fleet Street, Jersey City, NJ 07306.

CERTIFICATION

I hereby certify that this resolution consisting of two page(s), was adopted at a meeting of the Township Council of the Township of Mahwah, on the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

TOWNSHIP OF MAHWAH
REQUEST FOR CERTIFICATE OF FUNDS

DATE: 11/30/23

TO: CORINNE HOCKMAN, CFO

FROM: JOANNE BECKER, QPA

RE: CERTIFICATION OF FUNDS FOR AWARD OF BID MTB#23-19 "TOWNSHIP OF MAHWAH ELECTRICAL SERVICES"

Please certify that the following account has sufficient funds to award MTB #23-19 "Township of Mahwah Electrical Services" bid to SAL Electric Company, Inc., for a two-year contract for the following; Year 1, Foreman: \$116.77/hr.; Journeyman: \$99.81/hr.; Appr/Helper \$29.95/hr. plus materials 10% mark up from contractors cost. Year 2, Foreman \$119.58/hr, Journeyman \$102.21/hr, Appr/Helper \$33.00/hr plus materials 10% markup from contractors cost

Accounts: 01-201-26-290-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 8,295.60
01-201-26-310-203	Amount: Not to exceed 2023 BUDGET	U/B \$ <11,425.06>
01-201-26-310-236	Amount: Not to exceed 2023 BUDGET	U/B \$ 23,388.67
01-201-26-311-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 2,711.10
01-201-28-375-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 8,538.14
01-201-25-252-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 4,700.00
01-201-27-331-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 2,620.00
01-201-28-371-203	Amount: Not to exceed 2023 BUDGET	U/B \$ 13,980.94
Same accounts for 2022 Amount: Not to exceed 2022 BUDGET		U/B \$ subject to 2022 budget adoption

This contract does X does not ___ exceed \$17,500.00. Contract is Fair and Open by sealed bids.


DEPARTMENT HEAD

DO NOT WRITE BELOW THIS LINE

TOWNSHIP COUNCIL

Pursuant to N.J.A.C. 5:30 – 1.10, I hereby certify that as of _____,

the free and unencumbered balance in the appropriation account (s) entitled

_____ is \$ _____ and that there are
adequate funds available for the proposed contract noted above.

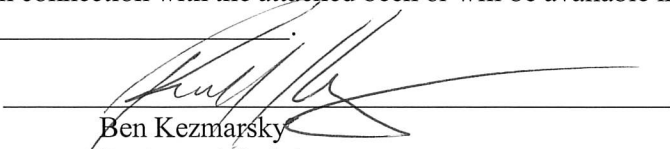

Corinne Hockman, C.F.O.

Resolution No.: 421-23

Ordinance No.: _____

This is to certify that the required funds needed in connection with the attached been or will be available in the 2023 Budget under Account #: _____

Dated: 11/30/23


Ben Kezmarsky
Business Administrator

REC'D MUNICIPAL CLERK
DEC 1 '23 AM 10:16

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION #422-23
Date: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

A RESOLUTION ENDORSING A FY 24 AMERICAN RESCUE PLAN FIREFIGHTER GRANT APPLICATION

WHEREAS, the Township of Mahwah desires to apply for a grant from the New Jersey Department of Community Affairs for up to \$75,000.00, with a \$76,153.08 match provided by the Township to fund the purchase of supplies for firefighters, including turnout gear and equipment drying machines; and

WHEREAS, new definitions and requirements were added to *NFPA 1851 Standards*, which deal with the fire department selection and care of Personal Protective Equipment, (PPE) including;

1. The introduction of the term “preliminary exposure reduction,” with a great deal of focus on the issue of cleaning, and

2. A requirement in Chapter 5, which addresses the selection and purchase of PPE, now requiring that departments consider the need for two sets of ensemble elements or spare ensembles as part of their risk assessment; and

WHEREAS, the volunteers of the Mahwah Fire Department respond to over 600 calls each year; and

WHEREAS, the aforesaid project is in the best interest of the people of Mahwah Township;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Mahwah 1. Hereby authorizes the application for such a grant; and 2. Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Mahwah and the New Jersey Department of Community affairs.

BE IT FURTHER RESOLVED, that the persons who names, titles and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

James Wysocki

(signature)

Benjamin Kezmarsky

BE IT FURTHER RESOLVED, that a copy of this Resolution be placed on file and made available in the office of the Township Clerk who shall forward a copy to the Business Administrator; CMFO; QPA, Mahwah Fire Chiefs, Assistant to the Business Administrator, and the Director of the New Jersey Department of Community Affairs, so that implementation of the aforesaid project may be expedited.

I hereby certify that this resolution consisting of two page(s) was adopted at a meeting of the Township Council of the Township of Mahwah, the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

TOWNSHIP OF MAHWAH
475 Corporate Drive
Mahwah, New Jersey 07430

Resolution #423-23
Date: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

BE IT RESOLVED by the Township Council of the Township of Mahwah, Mr. Erik Tarbutton of 39 Brookside Drive, Upper Saddle River, NJ is hereby appointed as a Firefighter of the Mahwah Fire Department Fire Company #1.

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a copy of this resolution to the Fire Chief and Firefighter Tarbutton.

I hereby certify that this resolution consisting one page(s), was adopted at a meeting of the Township Council of the Township of Mahwah on the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

**TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430**

**RESOLUTION: #424-23
DATE: DECEMBER 4, 2023**

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

A RESOLUTION AUTHORIZING THE RENEWAL OF THE TOWNSHIP'S PARTIALLY SELF-FUNDED HEALTH BENEFITS PROGRAM

WHEREAS, the Township provides medical and prescription benefits through a partially self-funded plan administered by Insurance Design Administrators (IDA), with offices located in Oakland, NJ; and

WHEREAS, due diligence was performed in the renewal process associated with this Program and from the process, the following recommendations are hereby submitted for consideration and subsequent acceptance:

STOP LOSS - the Stop Loss Proposal as offered by Sirius America Insurance Company, an A+ rated carrier, as rated by *A.M. Best* (identified as Renewal Option 2 as illustrated on the Reinsurance Renewal Options spreadsheet), has been determined to be most advantageous in comparison to the alternate proposals solicited and evaluated by the Health Benefits Consultant and reviewed with Administration for consideration. Specifically, Renewal Option 2 represents a contract proposal with the same terms and conditions as the expiring contract (\$80,000 Specific Stop Loss, Incurred in 12 Months, Paid in 15 Months) at an estimated annual premium of \$1,072,638 or \$67,712 (6.74%) over the Expiring Premium. The Maximum Program Liability will be \$7,542,644, which represents a decrease in exposure to the Township of over \$1,281,960 or (14.63%) over the Expiring Program;

NETWORK – The AETNA Network was been analyzed against the CIGNA Network and it was determined a potential for improved In-Network savings, however, such potential savings on In-Network claims would be more than offset by the loss in claims savings for Out of Network (OON) claims currently realized through the ZELIS Program utilized for OON claims;

PRESCRIPTION BENEFIT MANAGER (PBM) – While the prescription claims have increased in both frequency and severity from the prior year in part as a result of higher utilization of Specialty Medications, the implementation of the Payer Matrix Cost Avoidance Program, coupled with the savings and increased rebates offered in Pro Act's Renewal Proposal, provide for potential savings to the Township of approximately \$500,000 for the 24 Month Contract Period.

IMPLEMENTATION MEDICARE ADVANTAGE PROGRAM – The Renewal Stop Loss Insurance Contract Proposal is predicated on the migration of Post 65 Retirees to a fully-insured Medicare Advantage Program. In researching the marketplace, it was determined that United Healthcare (UHC) provided the most

competitive pricing for the highest level plan offered, which will provide 100% coverage In and Out of Network, which will exceed the current level of benefit, at a savings to the Township of approximately \$375,000. It should also be noted, that as a fully insured Program, the Township will have no liability or exposure to the claims generated by the Post 65 retiree population.

TRANSPARENCY OF FEES – The Renewal Stop Loss Insurance Contract Proposal maintains the \$0 commission framework initiated several years ago, whereby the TPA and Health Benefits Consultant receive No Commission on the Stop Loss Policy, but rather, compensation is paid directly by the Township to these professionals and thereby provides for full transparency in compensation;

BENEFIT LEVEL ASSURANCE – As always, the Renewal Proposal inclusively illustrated above, maintains the existing level of benefits (or exceeds the contractual level of benefit for post 65 retirees) in accordance with the contractual requirements promulgated by the various collective bargaining unit agreements within the Township.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Mahwah, County of Bergen, State of New Jersey, that the Stop Loss Renewal Proposal identified on the Reinsurance Renewal Options analysis prepared by the Township's Health Benefits Consultant is hereby accepted and adopted in accordance with the specific conditions noted herewith above; and

BE IT FURTHER RESOLVED, the contract award for the re-insurance component of the proposal is to a duly licensed and admitted Insurance Company within the State of NJ and therefore, such award is exempt from the requirements set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A.19:44A-20.5 et seq.

BE IT FURTHER RESOLVED, the Township Administration and Health Benefits Consultant are hereby directed to promulgate the renewal process and documents, thereof; and

BE IT FURTHER RESOLVED, the Renewal Proposal for Third Party Administrative (TPA) Services, offered by Insurance Design Administrators (IDA), at the fee schedule noted and included with the renewal materials is also accepted and directed to the Township Administration and Health Benefits Consultant for contract review and execution; and

BE IT FURTHER RESOLVED, the Renewal Proposal for Prescription Benefit Management (PBM) Services, offered by ProAct Pharmacy Benefit Management, at the fee schedule noted and included with the renewal materials is also accepted and directed to the Township Administration and Health Benefits Consultant for contract review and execution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Township CFO, Township Auditor, and PIA Security Programs, A Division of World Insurance Associates, LLC, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Health Benefits Consultant to the Township.

I hereby certify that this resolution consisting of two pages was adopted at a meeting of the Township Council of the Township of Mahwah, the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

RESOLUTION

**TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430**

**RESOLUTION: #425-23
DATE: DECEMBER 4, 2023**

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

A RESOLUTION AUTHORIZING VISION SERVICE PLAN (VSP) TO SERVE AS THE ADMINISTRATOR FOR THE TOWNSHIP'S VISION PLAN

WHEREAS, the Township of Mahwah, hereinafter has traditionally provided a vision reimbursement for eligible employees as a component of the Employee Benefits Program; and

WHEREAS, the Township has been working with the Health Benefits Consultant to secure a comprehensive program, in accordance with commitments made as part of contract negotiations with the various collective bargaining units within the Township.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Township of Mahwah, County of Bergen, State of New Jersey, hereby authorize the approval of the Vision Plan contract with Vision Service Plan (VSP) for the period **January 1, 2024 through December 31, 2027**; and

BE IT FURTHER RESOLVED, the Mayor and Council hereby authorize the Township Administrator to execute the necessary paperwork to effectuate the implementation of the Vision Plan (Option#1) through VSP, effective January 1, 2024 or as soon thereafter as administratively practical; and

BE IT FURTHER RESOLVED, the recommendation of the Township Administrator and CFO of a 48-month rate guarantee is hereby accepted and affirmed and further, all other provisions and conditions for coverage as illustrated in the attached are accepted and affirmed in accordance with the terms and conditions of the forthcoming Agreement; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to PIA Security Programs, A Division of World Insurance Associates, LLC; 429 Hackensack Street, P.O. Box 818 Carlstadt NJ, Health Benefits Consultant to the Township, the Certified Financial Officer and Municipal Auditor.

I hereby certify that this resolution consisting of two pages was adopted at a meeting of the Township Council of the Township of Mahwah, the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President

TOWNSHIP OF MAHWAH

Bergen County, New Jersey

EMPLOYEE VISION BENEFITS PROGRAM

2024 Marketing Analysis

VSP Option #1		
Benefits	In Network	Out of Network
Eye Examination (Every 12 Months)		
Eye Examination Copay	\$10 copay	\$45 allowance
Standard Lenses (Every 12 Months)		
Single Vision Lenses	\$10 copay	\$30 allowance
Lined Bifocal Lenses	\$10 copay	\$50 allowance
Lined Trifocal Lenses	\$10 copay	\$65 allowance
Lenticular Lenses	\$10 copay	\$100 allowance
Lens Enhancements		
Standard Progressive Lenses	\$10 copay	\$50 allowance
Premium and Custom Progressive Lenses	\$95-\$175	N/A
Anti-Reflective Coating	\$41	N/A
Photochromic Lenses	\$75	N/A
Solid Tints and Dyes	\$0	N/A
Plastic Gradient Tints	\$17	N/A
Polycarbonate Lenses	\$31-\$35; \$0 children	N/A
Scratch Resistant Coating	\$17	N/A
UV Protection	\$16	N/A
Contact Lenses (Every 12 Months)		
Elective Allowance	\$250 allowance	\$105 allowance
Medically Necessary	\$10 copay	\$210 allowance
Fitting and Evaluation	\$10 copay	N/A
Frames		
Frames Allowance	\$250	\$70
Frames Frequency	Every 12 Months	
Laser Correction Surgery	15%-20% off retail price	
2024 Rates		Monthly Rates
Employee Only		\$11.88
Employee + 1 Dependent		\$17.22
Employee + Family		\$30.88
Monthly Premium	Census	Monthly Premium
Employee Only	75	\$891.00
Employee + 1 Dependent	28	\$482.16
Employee + Family	60	\$1,852.80
Monthly Total	163	\$3,225.96
Annualized Premium		\$38,711.52



PROFESSIONAL
INSURANCE
ASSOCIATES
A WORLD COMPANY

RESOLUTION

TOWNSHIP OF MAHWAH
475 CORPORATE DRIVE
MAHWAH, NJ 07430

RESOLUTION #426-23
DATE: December 4, 2023

Name	Motion	Second	Yes	No	Abstain	Absent
Ariemma						
Bolan						
Donigian						
Ferguson						
Paz						
Wong						
May						

RESOLUTION AUTHORIZING A CLOSED EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MAHWAH

WHEREAS, meetings of the Mahwah Township Council are subject to the requirements of the Open Public Meeting Act N.J.S.A. 10:4-6 et seq. ("OPMA"); and

WHEREAS, the OPMA provides that a public body may exclude the public from a portion of a meeting during which the public body discusses items enumerated by N.J.S.A. 10:4-12b, which items are recognized by the OPMA as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Township Council to discuss certain matters in a meeting not open to the public in accordance with N.J.S.A. 10:4-12b.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mahwah, County of Bergen, State of New Jersey, as follows:

1. The Township Council shall hold a closed meeting from which the public shall be excluded on December 4, 2023 at 6:00PM.
2. The general nature of the subjects to be discussed at said closed meeting shall be as follows:
 - a. Pursuant to N.J.S.A. 10:4-12(b)(7), matters falling within the attorney-client privilege relating to:
 - C1. Contract Negotiations: License agreement between the Township of Mahwah and DRW NX Infrastructure, LLC, dated September 29, 2022.
 - C2. McKay Brothers, LLC v. Township of Mahwah, et al., Docket No.: BER-L-0000629-23
3. The minutes of said closed meeting shall be made available for disclosure to the public when the items that are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists, in accordance with the OPMA.

I hereby certify that this resolution consisting of one page, was adopted at a meeting of the Township Council of the Township of Mahwah, on the 4th day of December, 2023.

Carolyn George, RMC
Municipal Clerk

David May
Council President